

**New Mexico Finance Authority
207 Shelby St.
Santa Fe, NM 87501
(505) 984-1454**

**Minutes of the Colonias Infrastructure Board Meeting
March 9, 2016
Hubbard Museum of the American West
26301 Hwy 70 West, Ruidoso Downs, New Mexico**

Present – Voting Members:

Doug Moore, Chair	Senate Minority Leader Appointee
Oscar Vasquez Butler, Vice Chair	Senate President Pro Tempore Appointee
Jim Chiasson	New Mexico Environment Department Designee
Robert Coalter	New Mexico Finance Authority (via telephone)
Mary Helen Garcia	House of Representatives Minority Leader Appointee
Keith Riddle	Speaker of the House of Representatives Appointee

Present – Non-Voting Members:

Jay Armijo	South Central Council of Governments
Santiago Chavez	New Mexico Association of Counties Designee
Rose Baca-Quesada	New Mexico Mortgage Finance Authority Designee
Priscilla Lucero	Southwest New Mexico Council of Governments
Hubert Quintana	Southeastern New Mexico Economic Development District

Absent

Secretary Tom Clifford/Jimmy Rodriguez New Mexico Department of Finance & Administration

Finance Authority Staff:

Charlotte Larragoite, Senior Administrative Assistant
Bryan Otero, Assistant General Counsel
Angela Quintana, Senior Program Administrator
Marquita Russel, Chief of Programs (via telephone)
Zach Thomas, Senior Water Resources Administrator

Guests:

Abenicio Fernandez, Doña Ana MDWCA	David Carbine, Hidalgo County
Bill Slettom, City of Truth or Consequences	David Schwent, Smith Engineering Co,
Brent Westmoreland, Camino Real RUA	David Shields, Bohannon Huston Inc.
Bret Sellars, Village of Reserve	Dora Gonzales, Southwest Solid Waste Authority
Carol Zazueta, Southwest Solid Waste Authority	Fernando Martinez, Town of Hurley
Craig Ogden, Malaga MDWA	Frank Madrid, City of Lordsburg
Crystal Portillo, Grant County	Gary Berg, Engineers, Inc.
Dale Graham, City of Ruidoso Downs	Gary Williams, Mayor, City of Ruidoso Downs
Danny Legarreta, Southwest Solid Waste Authority	George Esqueda, Engineers Inc.
Darlene McBride, Town of Hurley	Gilbert Cruz, Hanover MDWCA Association

Jessica Etcheverry, Luna County
Jim Cooke, Catron County
Jim Massengill, City of Deming
Jim Melton, Doña Ana MDWCA
Joe Soto, Hanover MDWCA
Jose Luis Segura, Chamberino MDWC
Jose Terrones, Anthony WSD
Juan Fuentes, City of Truth or Consequences
Karl Tonander, Souder Miller Associates
Laura Breed, Hanover MDWCA
Linda Cooke, Catron County
Lisa Kirker, Engineers, Inc.
Lori Ortiz, Town of Hurley
Lori Whitaker, Otis MDWA

Mario Juarez Infante, Village of Columbus
Michelle Blackwell, Doña Ana County
Millie Soto, Hanover MDWCA
Nora Oliver, Doña Ana County
Pete Estrada, Village of Loving
Peter Pena, Town of Silver City
Ray Cordova, Village of Tularosa
Rick Gutierrez, Village of Tularosa
Rob Richardson, Camino Real RAU
Robert Armijo, Doña Ana County
Robert Esqueda, Town of Silver City
Sheila Hudman, Village of Santa Clara
Traci Burnette, City of Truth or Consequences
Wyatt Kartchner, Molzen Corbin

1. **Call to Order and Roll Call.** Chairman Moore called the meeting to order at 9:03 a.m. Roll call was taken and a quorum was established.
2. **Approval of Agenda.** Mr. Riddle made a motion to approve the agenda as presented, seconded by Mr. Vasquez Butler. The motion passed unanimously.
3. **Approval of November 10, 2015, Board Minutes.** Mrs. Garcia made a motion, seconded by Mr. Riddle, to approve the minutes of the November 10, 2015 meeting as presented. The motion passed unanimously.
4. **Chairman's Report.** Chairman Moore provided a brief verbal report on the Project Review Committee and Policy Committee meetings of the previous day.
5. **Consideration and Approval of 2016 Open Meetings Act Resolution.** Bryan Otero, NMFA Assistant General Counsel, presented the 2016 Open Meetings Act Resolution for adoption by the Board.

Mr. Riddle made a motion to approve the Open Meetings Act Resolution, seconded by Mr. Vasquez Butler. The motion passed unanimously.

Mr. Quintana asked the Chairman to allow Mayor Gary Williams of Ruidoso Downs to address the Board. Mayor Williams welcomed the Board to the City of Ruidoso Downs and the Hubbard Museum of the American West, and expressed the City's appreciation for the Board's service.

6. **Colonias Project Update.** Angela Quintana, Senior Program Administrator, provided the Board with information regarding the status of Colonias projects.
7. **Certification of Additional Projects from 2012 Severance Tax Bonds and 2014 Severance Tax Bonds.** Bryan Otero, NMFA Assistant General Counsel, provided the Board with information and a resolution for consideration and adoption, for certification of additional projects from 2012 Severance Tax Bonds and 2014 Severance Tax Bonds, as requested by the State Board of Finance.

Mr. Vasquez Butler made a motion to approve the Resolution entitled “Certification of Re-Allocated 2012 and 2014 Severance Tax Revenue Bond Proceeds to Alternative Qualified Projects”, seconded by Mr. Chiasson. The motion passed unanimously.

8. **Hanover MDWCA 2971-CIF-12 – Confirmation of Project Scope.** Angela Quintana, Senior Program Administrator, provided information to the Board regarding confirmation of scope for Hanover MDWCA (Association) project no. 2971-CIF-13.

The Association secured funding on March 14, 2014, for a water infrastructure project in an amount not to exceed \$175,206 (90% grant/10% loan). The approved project was for design and construction of water system improvements, including installation of waterlines along NM Highway 152.

In September 2014, faced with an emergency because the water table was dropping and a 2nd well was non-functional, the Association requested and received Board approval for a change of scope to include rehabilitation of the existing wells. However, before the loan/grant agreement was amended to reflect the approved scope change, the Association hired a new engineer (Engineers Inc.). The engineer advised the Association that the original scope was more secure, would guarantee water retention, and would not be as costly for the Association.

The Association informed staff that it preferred to complete the project as originally approved instead of changing the scope as suggested by its former engineer. On December 23, 2015, staff received written confirmation from the Association, along with a resolution adopted in October of 2015, confirming the desire to retain the original scope.

Mr. Chiasson made a motion, seconded by Mr. Riddle, for approval of confirmation of the scope for Hanover MDWCA project no. 2971-CIF-12, conditioned upon the Board receiving an update from the project engineer in 30 days. The motion was approved unanimously.

9. **Consideration and Approval of Village of Santa Clara 2796-CIF-12 – Time Extension Request.** Angela Quintana, Senior Program Administrator, presented information to the Board regarding the Village of Santa Clara’s (Village) extension request for Colonias Infrastructure project 2796-CIF-12.

The Village secured funding for a water infrastructure project in an amount not to exceed \$70,000(90% grant/10% loan) on April 19, 2013. The approved project was for design of meters and hydrants. In September 2014, the Board approved an additional amount of \$173,193 from available 2012 funding to complete the project, which includes installation of a SCADA system to monitor tank water levels. The current balance for this project is \$174,558.17.

The Village also secured funding for this project from the NMFA Drinking Water State Revolving Loan Fund (Federal) and the New Mexico Environment Department (NMED) Capital Outlay funds (State). The bid award was approved December 15, 2015, and construction began January 17, 2016. The Village expects that the project will have substantial completion by June 2016 and is requesting a four-month time extension from the expiration date of April 19, 2016, to August 19, 2016.

Staff recommends approval of the Village's request for a time extension of four months from the current expiration date of April 19, 2016 to August 19, 2016 for project 2796-CIF-12. The Project Review Committee has reviewed this request and it concurs with staff's recommendation.

Mr. Chiasson made a motion, seconded by Mr. Riddle, to approve a time extension until August 30, 2016, for the Village of Santa Clara project no. 2796-CIF-12. The motion was approved unanimously.

10. **Consideration and Approval of Village of Loving 2785-CIF-12 – Time Extension Request.** Angela Quintana, Senior Program Administrator, presented information to the Board for the Village of Loving (Village) request for a time extension for Colonias Infrastructure project 2785-CIF-12.

The Village secured funding on May 31, 2013 for a wastewater infrastructure project in an amount not to exceed \$660,685(90% grant/10% loan). The approved project was for design and construction of wastewater system improvements including deficiencies identified by NMED and EPA. The current balance for this project is \$114,026.24.

The Village issued an RFP in July 2015 for engineering services and selected Engineers Inc. in August 2015. The RFP process and selection, as well as the time for the new engineer to become familiar with the project delayed the project by 5 months. The Village expects the project will be completed by August 2016 and is requesting a 90-day extension from the date of expiration (May 31, 2016) to August 31, 2016.

Staff recommends approval of the Village's request for a time extension. The Project Review Committee has reviewed this request and it concurs with staff's recommendation.

Mr. Riddle made a motion, seconded by Ms. Garcia, to approve a 90-day extension for the Village of Loving project no. 2785-CIF-12 to August 31, 2016. The motion was approved unanimously.

(The Board recessed at 10:11 a.m. and reconvened at 10:27 a.m.)

11. **2016 Colonias Infrastructure Project Fund Applications: Application Cycle Overview and Applicant Presentations.** Angela Quintana, Senior Program Administrator, provided the Board with an update on the 2016 application cycle, including the timeline, training and information sessions.

Representatives from the following list of entities addressed the Board and answered questions for their respective project applications.

Applicant / Entity	Application #	Benefitting Colonia	County	Scope	Project Description	Requested Funding
Roads/Drainage						
Grant County	CIF16-G002	Tyrone	Grant	Construction	ADA Compliance	\$548,190

Applicant / Entity	Application #	Benefitting Colonia	County	Scope	Project Description	Requested Funding
Doña Ana County	CIF16-D008	Butterfield Park	Doña Ana	Design	Butterfield Park road drainage	\$135,000
Doña Ana County	CIF16-D009	Chaparral	Doña Ana	Design	Desert Aire Blvd surface water conveyance system	\$180,000
Doña Ana County	CIF16-D010	Montana Vista	Doña Ana	Design	Warthen Rd drainage design	\$ 45,000
Luna County	CIF16-L013	Rockhound	Luna	Design Construction	Road development	\$543,497
Anthony, City of	CIF16-A020	Anthony, City of	Doña Ana	Construction	4th St roadway reconstruction Final Phase	\$1,500,000
Hidalgo County	CIF16-H023	Lordsburg	Hidalgo	Design Construction	Animas St. road and drainage improvements	\$321,666
Santa Clara Village	CIF16-S024	Santa Clara	Grant	Design Construction	improvements to various non-surfaced streets	\$251,866
Hidalgo County	CIF16-H029	Lordsburg	Hidalgo	Design Construction	Power Plant Rd improvements	\$663,342
Catron County	CIF16-C032	Reserve	Catron	Construction	Foster Drive improvements	\$521,276
Columbus, Village of	CIF16-C034	Columbus Village	Luna	Design Construction	Altura Ave drainage improvements	\$811,000
Silver City	CIF16-S036	Silver City	Grant	Construction	College Ave Ph II street and drainage improvements	\$903,397
Solid Waste						
Southwest Solid Waste Authority	CIF16-S035	41 colonias	Grant	Design Construction	closure/post-closure of approx. 1/4 of the Southwest NM Regional Landfill	\$750,725
Wastewater						
Camino Real RUA	CIF16-C001	Sunland Park	Doña Ana	Construction	Sunland Park Wastewater Treatment Facility	\$900,000
Ruidoso Downs, City of	CIF16-R003	Ruidoso Downs	Lincoln	Design Construction	Agua Fria Subd sewer system	\$1,294,485

Applicant / Entity	Application #	Benefitting Colonia	County	Scope	Project Description	Requested Funding
Loving, Village of	CIF16-L004	Loving	Eddy	Design Construction	Sewer system improvements	\$573,708
Doña Ana County	CIF16-D005	Chaparral	Doña Ana	Construction	Sewer line improvements	\$1,374,000
Doña Ana County	CIF16-D006	14 colonias	Doña Ana	Plan Design	South Central Wastewater treatment plant	\$350,000
Doña Ana County	CIF16-D007	14 colonias	Doña Ana	Plan Design	South Central wastewater system improvements	\$150,000
City of Deming	CIF16-D012	Deming	Luna	Construction	Cedar St corridor sewer transmission system improvements	\$595,547
Truth or Consequences	CIF16-T015	Williamsburg	Sierra	Design Construction	Ph 2B WWTP and process system improvements	\$2,191,651
Anthony WSD	CIF16-A019	Anthony WSD	Doña Ana	Construction	new sonic lift stations	\$1,500,000
Reserve, Village of	CIF16-R028	Reserve	Catron	Design Construction	Wastewater Treatment Facility Improvements project	\$479,000
Doña Ana MDWCA	CIF16-D031	San Ysidro (San Isidro)	Doña Ana	Construction	regional connection Doña Ana MDWCA system, Picacho Hills, Picacho MDWCA and Fairview area	\$1,500,000

(The Board recessed at 1:08 p.m. and reconvened at 1:26 p.m.)

Water						
City of Deming	CIF16-D011	Deming	Luna	Construction	Encanto Circle waterline replacement	\$729,211
Otis MDW SWA	CIF16-O014	Otis MDWSWA	Eddy	Construction	Ph VI water line looping	\$497,153

Applicant / Entity	Application #	Benefitting Colonia	County	Scope	Project Description	Requested Funding
Tularosa, Village of	CIF16-T016	Tularosa	Otero	Design Construction	ph I transmission replacement line portion improvements	\$731,976
Malaga MDWC SWA	CIF16-M018	Malaga	Eddy	Construction	distribution system upgrades	\$272,523
Garfield MDWC&MSWA	CIF16-G021	Garfield, Plactias, Salem	Doña Ana, Sierra	Design Construction	upgrade the old waterlines	\$2,960,258
Silver City	CIF16-S022	Silver City, Arenas Valley MDWCA, Rosedale MDWCA	Grant	Construction	waterline replacement in conjunction with NMDOT NM Hwy 15 road project	\$407,838
Doña Ana MDWCA	CIF16-D025	Fairacres	Doña Ana	Construction	regional connection; DAMDWCA system, Picacho Hills, Picacho MDWCA and Fairview area	\$1,200,000
Chamberino MDWCSA	CIF16-C026	Chamberino MDWCSA	Doña Ana	Construction	secondary water source, storage tank and extension	\$2,483,405
Lordsburg, City of	CIF16-L027	Lordsburg, Glen Acres	Hidalgo	Construction	Water system improvements	\$755,641
Hurley, Town of	CIF16-H030	13 colonias	Grant	Design Construction	Fresh water source, supplemental, transmission pipeline from source to points of distribution in the Mining District, for 13 colonias.	\$2,000,960
Arenas Valley	CIF16-A033	Arenas Valley	Grant	Construction	fresh water transmission system supply line loop improvements	\$449,868

(The Board recessed at 2:48 p.m. and reconvened at 3:04 p.m.)

12. **2016 Colonias Infrastructure Project Fund Applications: Consideration and Approval of Policy Waiver Requests**. Angela Quintana, Senior Program Administrator, provided information to the Board regarding applicants who have requested loan and policy waivers. Representatives for the applicants requesting loan and policy waivers answered questions about their waiver requests during their presentations.

Mr. Vasquez Butler made a motion to table action on policy waivers, seconded by Ms. Garcia. The motion was unanimously approved.

13. **Public Comment**. Chairman Moore called for public comment.

George Esqueda, PE, Engineers, Inc. thanked the Board for its service and specifically acknowledged the assistance of Board staff Angela Quintana.

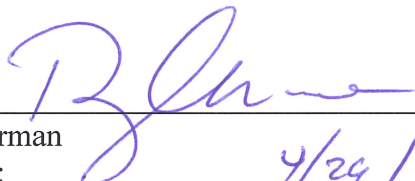
14. **Next Meeting**.

The Colonias Project Review Committee will meet on April 12, 2016 in Socorro to make award recommendations and consider requests for waivers. The full Board will meet on April 26, 2016, in Truth or Consequences, to make award recommendations and consider requests for loan and policy waivers.

15. **Adjournment**.

Mr. Riddle made a motion to adjourn, seconded by Ms. Garcia. The motion passed unanimously.

The meeting adjourned at 3:12 p.m.



Chairman
Date: 4/29/16