New Mexico Finance Authority
207 Shelby St.
Santa Fe, NM 87501
(505) 984-1454

Minutes of Board Meeting
August 23, 2018
State Capitol – Room 309
Santa Fe, New Mexico

Present:
John McDermott, Chair
William Fulginiti, Vice Chair
Katherine Ulibarri, Treasurer
Matthias Sayer
Judi Kahl
Santiago Chavez
Juan Torres
Blake Curtis (via conference)

Absent
A.J. Forte

Finance Authority Staff:
Bryan Otero
Dan Opperman
Frank Ibarra
Joe Durr
Heather Boone
Mark Lovato
Michael Vonderheide
Oscar Rodriguez
Ron Cruz

McDermott Advisory Services, LLC
Executive Director, NMML
V/P for Finance/Operations, Central NMCC
Secretary Designee, NM Energy & Minerals
Secretary Designee, NM Environment Dept.
Designee, Executive Director, NMAC
Secretary Designee, Economic Development Dept.
CEO, Curtis & Curtis

Secretary Designee, Dept. of Finance & Administration

Guests:
Alexis Johnson
Anna Silva
Anne Brown
Brian Ainsworth
David Alsup
Dawn Iglesias
Ferran Lucero
George Morgan
Jay Wright

Connie Marquez
Dora Cde Baca
Floyd Trujillo
John Brooks
LaRain Valdez
Marquita Russel
Michael Zavelle
Robert Coalter
Zach Dillenback

NM GSD
Sutin Thayer & Browne
LFC
Town of Clayton
NM GSD
NM GSD
Call to Order and Roll Call. Chair John McDermott called the meeting to order at 9:00 a.m. A roll call established a quorum.

Approval of Agenda.

Member Fulginiti moved, seconded by Member Torres, to approve the agenda. The motion passed 8 – 0.

Approval of the July 26, 2018 Board Minutes.

Member Ulibarri moved, seconded by Member Kahl, for approval of the July 26, 2018 Board Minutes. The motion passed 6 – 0 with Members Fulginiti and Torres abstaining.

Report from Chief Executive Officer.

◊ Mr. Coalter said this would be his last meeting as CEO; he informed the NMFA Oversight Committee of his planned departure at the meeting in Red River.

◊ Mr. Coalter thanked staff for hard work adding that the Oversight Committee believes NMFA is in a good place.

◊ Mr. Coalter mentioned that the GRIP Bond transaction has appeared in several newspaper articles with positive commentary.

◊ EnAble Update: Mr. Floyd Trujillo reported staff continues using the live system for the water program, PPRF, and LGPF. Mr. Wes Miller is taking the lead on developing a project plan to complete the project. Staff is focusing on completing to the final stage for Economic Development, Private Lending, and NMTC.

◊ Mr. Wes Miller reported identifying items critical to successful project implementation. Mr. Miller reviewed the timeline presented for Board review including process overview, processing fees, depository account, and plan development to verify legacy data where some errors have been discovered.

Chair McDermott said what he takes away from the presentation is that struggles are continuing with data verification on the PPRF program, requiring a reboot on processes, procedures and definitions, checking the data that has been entered to date, identifying incorrect data, and trying to identify data that may have come from legacy systems. Chair McDermott asked if the project is on track to meet the December deadline.
Mr. Miller responded that staff is not giving up on the date; however, reviewing and discovering more problems places another hurdle to overcome. Mr. Miller said he is reviewing the project in a realistic manner and would rather pick a date that is realistic, relevant, and achievable.

Chair McDermott commented that he now has less confidence in what the delivery date will be. He said staff needs an estimated completion date on these issues. Member Ulibarri commented that there was some conversation on this topic at the Audit Committee. There was discussion around a preliminary date which staff had not yet reviewed but which should occur before pinning down a date. Member Ulibarri said there is never a good time to do these kinds of systems, and rather than pushing back the end date, focus should be in looking for ways to increase the resources to complete the project. Member Ulibarri felt that Mr. Trujillo and Mr. Miller have not had an opportunity to determine, with the staff, time availability, or engaging temps to handle the day to day operations with staff focusing on En Able.

Chair McDermott said that staff needs to take two things away from this meeting. By next meeting, staff absolutely has to bring to the Board an option that is broadly agreed and underpinned by good estimates of where the gaps are and where the difficulties are that need closure, or a set of options that have different levels of confidence or different levels of resource allocation. Secondly, as stated for three successive meetings, the Board supports augmentation in order to get this project done. That augmentation may come in many different ways; it may be supplementary help in accounting and finance areas, it may be on the IT side, it may be process mapping expertise, there are many different ways. Chair McDermott said Mr. Miller is on the team now to lead the definition of what is the best way to get to the finish line, the various different plans, and then bring those first to the staff and then with different choices that the Board needs to make to provide the best solution in completing the project.

Discussion ensued with Members Fulginiti, Torres, and Chavez expressing concern and less confidence with the project status. Chair McDermott said staff should take away that next meeting is going to be one with extremely high expectations on what are the options to get to the finish line and what dates and risks are associated with those options. Chair McDermott continued that a high level of transparency needs to come forward next month getting back on the path towards confidence that the system is going to be fully deployed and finished.

Chair McDermott, on behalf of the Board, thanked Mr. Coalter for his service to the Finance Authority and the State presenting him with a commemorative plaque detailing years of service with the Finance Authority. Chair McDermott acknowledged Mr. Coalter’s professionalism noting that total assets are $500M more than when he first came on board which was accomplished in conjunction with a great staff. Secondly, Chair McDermott praised Mr. Coalter for his relationship with the Board and constituents providing a high level of confidence while keeping the Board informed yet maintaining the line between governance and management. Members Fulginiti, Ulibarri, Torres, and Curtis echoed the Chair’s comments thanking Mr. Coalter for making decisions that helped enhance an already strong organization better.
Member Fulginiti, on behalf of the Board and staff, presented Chair McDermott, who is leaving at month’s end, with a plaque highlighting time served on the Board. Member Fulginiti commented that Chair McDermott brought an expertise he had never seen before, and through his leadership has allowed the Finance Authority to provide jobs and infrastructure needs throughout the State.

Chair McDermott expressed his belief that New Mexico is a unique state with its diversity of people, physical beauty, and enormous potential. Chair McDermott stated that the Finance Authority is working on the real foundation of economic growth and prosperity in this state maintaining control with a high credit rating. Chair McDermott commented he has been humbled to work with the Board and Governor’s office.

Mr. Coalter, on behalf of the staff, also thanked the Chair for his service. Members Ulibarri, Torres, Kahl, and Chavez echoed sentiments recognizing the level of professionalism, his setting a vision for the Board, and acknowledging the time spent while serving as Chair.

Report from the Finance & Loan Committee. (Committee members are William Fulginiti, Chair; Secretary Duffy Rodriguez (Mr. A.J. Forte, designee for Secretary Rodriguez), Ms. Katherine Ulibarri, and Mr. Steve Kopelman.)

5. Update on Activities. Member Fulginiti presented the Finance & Loan Committee report on items considered at the meeting.

6. Consideration and Recommendation for Approval of General Services Department, State of New Mexico – 2018 Property Acquisition and Improvement Loan – PPRF-4769. The New Mexico Department of Health ("NMDOH") and the New Mexico General Services Department ("NMGSD") jointly applied to the Public Project Revolving Fund ("PPRF") for $59,385,000 for the acquisition and improvement of the Fort Bayard Medical Center ("FBMC").

The NMDOH exercised its option to acquire the FBMC with the title to facility in the name of the Facilities Management Division ("FMD") of the NMGSD. As part of the State’s acquisition of the FBMC, the purchase price will require redemption of the 2008 Bonds, reimbursement to Grant County of approximately $51,071,805, and approximately $200,000 for the unimproved value of the underlying 5 acres of land. The NMDOH/NMGSD will use the projected savings of approximately $8,735,877 to fund improvements at the FBMC of approximately $7,701,014.62 leaving an overall saving of approximately $1,000,000 for building improvements.

The revenue for loan repayment will be Occupancy Agreement payments made by NMDOH to the FMD of the NMGSD and then pledged by FMD/GSD. The New Mexico Legislature annually appropriates Occupancy Agreement payment amounts, and NMGSD and NMDOH will enter into an agreement allocating responsibilities for ongoing maintenance at the facility.

Staff will maximize proceeds with current market rates not to exceed the minimum 1.00% loan coverage limits and Board approval requirements. The PPRF Loan Management Policies allows for maximized loans when staff specifically identifies the loan as such in the recommendation, the
applicant meets minimum coverage requirements, and the maximized increase is within 10% of what the Board approved. The Board of Finance will also consider the project at their August meeting.

The 2017 audit received a multiple opinion (qualified opinion on incomplete records of land owned by GSD) including 2 findings, one a material weakness for land reconciliations.

**Member Fulginiti moved, seconded by Member Torres, for approval of General Services Department Project PPRF-4769. The motion passed 8 - 0.**

7. **Consideration and Recommendation for Approval of Gadsden Independent School District (Doña Ana County) – GO Bonds – PPRF-4786.** The Gadsden Independent School District No. 15 (“District”) applied to the Public Project Revolving Fund (“PPRF”) for $9,500,000 for school improvements.

In February 2018, the District received voter approval of $38,000,000 for school infrastructure valid for 4 years. The District will issue General Obligation Bonds for $9,500,000 which NMFA will purchase with the PPRF.

The GO Bond purchase risk is significantly reduced by Section 22 18 13 NMSA 1978 which guarantees payment by the Department of Finance and Administration (“DFA”) should the District default.

The 2017 audit received an unmodified opinion with 4 findings neither a material weakness nor significant deficiency.

**Member Fulginiti moved, seconded by Member Ulibarri, for approval of Gadsden Independent School District Project PPRF-4786. The motion passed 8 – 0.**

8. **Consideration and Recommendation for Approval of Curry County – Jail Renovations – PPRF-4776.** Curry County (“County”) applied to the Public Project Revolving Fund (“PPRF”) for $3,526,449 for County Detention Center and Courthouse Improvements.

The Adult Detention Center construction consists of a 48-bed housing unit, 2 recreation yards, a new medical area, and sally port. Planned renovations at the Courthouse address security, jury courtroom, additional areas for court programs, and the Sheriff’s Office.

The County will pledge its distribution of the 1st increment of the County GRT towards the repayment of this loan.

The 2017 audit received an unmodified opinion with 1 finding, neither a material weakness nor significant deficiency.

**Member Chavez thanked the County Manager and County Commission for their continued efforts in moving the project forward.**
Member Fulginiti moved, seconded by Member Chavez, for approval of Curry County Project PPRF-4776. The motion passed 8 – 0.


The Hatch Valley Public School District (“District”) received voter approval in February 2017 for $2,500,000 for projects identified in the District’s 2015 – 2020 Facility Master Plan. The District will issue General Obligation Bonds for $625,000 which NMFA will purchase with the PPRF.

The GO Bond purchase risk is significantly reduced by Section 22 18 13 NMSA 1978 which guarantees payment by the Department of Finance and Administration (“DFA”) should the District default.

The 2017 audit received an unmodified opinion with 16 findings including 2 material weaknesses and 2 significant deficiencies. The District submitted a corrective action plan.

In 2018, the top taxpayer within the District filed for bankruptcy accounting for 14.7% of the nonresidential assessed valuation. Major taxpayers account for 23.3% of the total nonresidential assessed valuation, which reflects a low concentration risk of the tax base.

Member Fulginiti moved, seconded by Member Ulibarri, for approval of Hatch Valley Public School District Project PPRF-4748. The motion passed 8 – 0.

10. Consideration and Recommendation for Approval of City of Truth or Consequences (Sierra County) – GO Bond – PPRF-4779. The City of Truth or Consequences (“City”) applied to the Public Project Revolving Fund (“PPRF”) for $1,500,000 for school infrastructure.

In February 2015, the District received voter approval of $6,000,000 for school improvements valid for 4 years. The District will issue General Obligation Bonds for $1,500,000 which the NMFA will purchase with the PPRF.

The GO Bond purchase risk is significantly reduced by Section 22 18 13 NMSA 1978 which guarantees payment by the Department of Finance and Administration (“DFA”) should the District default.

The 2017 audit received an unmodified opinion with 5 findings including 2 materials weaknesses.

Member Fulginiti moved, seconded by Member Ulibarri, for approval of City of Truth or Consequences Project PPRF-4779. The motion passed 8 – 0.

applied to the Public Project Revolving Fund ("PPRF") for $498,990 for a technical refunding of existing loan PPRF #3102 and additional proceeds to purchase new fire equipment.

The new Pumper/Tanker apparatus will replace two other units used to support fire suppression. The County received loan PPRF #3102 in the amount of $110,812 to purchase a fire tanker truck on May 16 2014. The loan was a direct loan not tied to any NMFA PPRF bonds eligible for refunding one year after the closing date.

The Alamo West-FD currently has an ISO rating of 4 with two main stations receiving an annual base distribution of $129,502 from State Fire Protection Funds. The County qualifies and will receive 2% disadvantaged funding totaling $150,000.

The 2017 audit received an unmodified opinion with 2 findings, neither a material weakness nor significant deficiency.

**Member Fulginiti moved, seconded by Member Chavez, for approval of Otero County, Alamo West FD Project PPRF-4775. The motion passed 8 – 0.**

12. **Consideration and Recommendation for Approval of Los Lunas School District (Valencia County) – GO Bond – PPRF-4782.** The Los Lunas School District No. 1 ("District") applied to the Public Project Revolving Fund ("PPRF") for $7,500,000 for school infrastructure.

The District received voter approval in February 2016, for $25,000,000 for school improvements valid for 4 years. The District will issue General Obligation Bonds for $7,500,000, which NMFA will purchase with the PPRF.

The GO Bond purchase risk is significantly reduced by Section 22 18 13 NMSA 1978 which guarantees payment by the Department of Finance and Administration ("DFA") should the District default.

The 2017 audit received an unmodified opinion with 3 findings, neither a material weakness nor significant deficiency.

**Member Fulginiti moved, seconded by Member Ulibarri, for approval of Los Lunas School District Project PPRF-4782. The motion passed 8 – 0.**

13. **Consideration and Recommendation for Approval of Cañon MDWA (Sandoval County) – Refunding - PPRF-4781.** The Cañon Mutual Domestic Water Consumers and Sewage Works Association ("Association") applied to the Public Project Revolving Fund ("PPRF") for $46,828 to refund its Series 1998 USDA Loan.

The loan closed September 29th, 1998 with a loan amount of $143,550.00 to purchase a new water tank. The Association wishes to lower the term for cost savings.
The Association will pledge Net Systems Revenue as security and repayment of this loan. Under current market conditions, the refunding expects to achieve actual savings of approximately $9,624.96 representing net present value savings of more than 20.55% over the life of the loan.

The 2017 audit received an Agreed upon Procedure (No opinion) with zero findings.

Member Fulginiti moved, seconded by Member Chavez, for approval of Cañon MDWA PPRF-4781. The motion passed 8 – 0.

14. Consideration and Recommendation for Approval of Town of Clayton (Union County) – Airport Improvements – PPRF-4777. The Town of Clayton ("Town") applied to the Public Project Revolving Fund ("PPRF") for $284,087 to finance infrastructure costs related to the reconstruction of runway 2-20 and the installation of a wind cone at the Clayton Municipal Airpark.

The total project cost is $5,070,925. Cost sharing among the parties includes the FAA at $4,563,832 (90%), the State of New Mexico DOT Aviation Department at $253,546 (5%), and the Town at 5%.

The pledge revenue consists of 50% of the available revenues. Staff utilized an average of three years base revenues consisting of $76,980 with the minimum debt service coverage resulting in 1.57x.

The 2017 audit received an unmodified opinion with 4 findings including 1 repeated significant deficiency. The Town provided a corrective action plan.

Member Fulginiti moved, seconded by Member Chavez, for approval of Town of Clayton Project PPRF-4762. The motion passed 8 – 0.

15. Consideration and Recommendation for Approval of Mesa Vista Consolidated School District (Rio Arriba & Taos Counties) – School Improvements – PPRF-4778 Mesa Vista Consolidated School District No. 6 ("District") applied to the Public Project Revolving Fund ("PPRF") for $385,000 to finance the purchase of Education Technology Equipment for District-wide projects.

The purchase will include servers and software including upgrades, laptops and docking stations, desktops for computer lab, Chromebooks, SonicWALL, security camera system in El Rito, additional security cameras at the Ojo Campus, Bell System for high school, copiers/printers, additional wireless access points, and interactive white boards with stands.

The 2017 audit received an unmodified opinion with 4 findings including one new material weakness and one new significant deficiency. The District provided a corrective action plan.

Member Fulginiti moved, seconded by Member Ulibarri, for approval of Mesa Vista Consolidated School District Project PPRF-4778. The motion passed 8 – 0.

The purchase will include servers and software including upgrades, printers and projectors, Chromebooks, Smartboards, subscriptions, equipment training and various courses, computer equipment and adaptors, and cell phone and long distance services.

The 2017 audit received an unmodified opinion with 20 findings including multiple new material weaknesses and significant deficiencies. The District provided a corrective action plan.

Discussion ensured on the District’s audit. The District changed auditor who are half way through the audit making corrections.

Member Fulginiti moved, seconded by Member Chavez, for approval of Cimarron Municipal School District Project PPRF-4784. The motion passed 8 – 0.

17. Consideration and Recommendation for Approval of Colfax County – Fire Equipment – PPRF-4765. Colfax County Fire District 8 (“District”) applied to the Public Project Revolving Fund (“PPRF”) for $592,148 to finance infrastructure costs for the construction of a new second main fire station.

The District will pledge State Fire Protection Funds as the revenue source. The District has an ISO class rating of six with one main station. Upon completion of the second main fire station, occurring prior to the 2019 State Fire Protection funds, the funding will increase to $117,168 as the County’s annual base distribution. Staff used the $117,168 as the pledged revenue for this loan to obtain coverage of 2.07xs. The County will make the first principal and interest payment in May 2019.

The 2017 audit received an unmodified opinion with 3 findings including a repeated significant deficiency. The County submitted a corrective action plan.

Member Fulginiti moved, seconded by Member Ulibarri, for approval of Colfax Project PPRF-4765. The motion passed 8 – 0.

18. Year End Close Budget Performance Report. Mr. Oscar Rodriguez reported the Year End Close Budget came in under budget across the Board with temporary services the only item exceeded. Chair McDermott felt that when presenting the financials especially the expense levels, the report should include loan volumes, numbers of loans issued, and loan aggregate dollar amounts which is the standard in the finance industry detailing money expended in order to generate loans. Chair McDermott noted that that ratio is what the Board is most interested in to determine if spending in ways to generate activity.

In response to a question from Member Chavez regarding business insurance, Mr. Rodriguez noted that the numbers reflected are complete.

The PER will evaluate negative impacts and develop remediation options for the drinking water system due to the Ute Park Fire. The Village faces critical issues affecting their water supply caused by fire and persistent drought conditions which rely solely on surface water to feed the Cimarroncito Reservoir.

Member Fulginiti moved, seconded by Member Ulibarri, for approval of village of Cimarron Project PG-4783. The motion passed 8 – 0.

Report from the Economic Development Committee. Committee members are Mr. Juan Torres, Chair (Secretary Designee for Secretary Matt Geisel) and Mr. Blake Curtis.

20. Update on Activities. A quorum of Economic Development Committee members was not available for the scheduled August 14 meeting; the item presented today is staff recommendation.

21. Consideration and Recommendation for Final Approval of United Supermarkets (Albertsons) – New Markets Tax Credit Application – 3815-NMTC. Staff recommends final approval of the New Markets Tax Credit financing for United Supermarkets, LLC.

Interest-only loan (Qualified Low Income Community Investment or “QLICIs”) in the amount of $14,550,000 made to United Supermarkets, LLC – POB Carlsbad (“USC”) at a blended interest rate now at 1.310% and projected coverage of 12.10x. The loans will be made by Finance New Mexico-Investor Series XXIII with capital provided from qualified equity investment (QEI) made by the FNM Investment Fund XXIII which is 100% owned by Wells Fargo Community Investment Holdings, LLC. A loan of $10,278,500 from Safeway, Inc. with an interest rate now at 1% will partially fund the loan.

USC intends to use the NMTC proceeds to replace and expand an existing grocery store in Carlsbad, NM. The plan includes a new replacement store with an additional 13,000 sq. ft. offering more foods options. The expansion will allow for increased pharmacy offerings, drive-up pharmacy, and a walk-in clinic which operated by a local medical community provider.

Mr. Dan Opperman reviewed the resolution authorizing final approval for the transaction.

Member Torres moved, seconded by Member Fulginiti, for final approval of United Supermarkets (Albertsons) Project 3815-NMTC. The motion passed 8 – 0.

Report from the Audit Committee. Committee members are Chair A.J. Forte (Secretary Designee for Secretary Duffy Rodriguez), Mr. Ken McQueen, Mr. Steve Kopelman, and Ms. Katherine Ulibarri.)

22. Update on Activities. Member Ulibarri reported on the Audit Committee meeting of August 20, 2018 but did not have a quorum. Moss Adams was present for the external audit present; however, for lack of
a quorum, a redo of the presentation with a quorum present is required. The Committee also received a presentation from Novogradac on the financials for Finance New Mexico, an update on the EnAble project, and the Exceptions Report.

Member Chavez asked if an Entrance Conference was required prior to beginning the field work on the Audit. Mr. Dan Opperman explained that the entrance conference is not required prior to the auditors beginning their fieldwork.

23. **Compliance Exceptions Report.** Ms. Heather Boone referred to the Exceptions Tracking Report contained in the Board Book. Ms. Boone referred to the Update Summary which contains the changes delayed to either December or January in the corrective action plan. Mr. Coalter encouraged scheduling a tollgate meeting with the staff from this point forward on the audit process and EnAble on a monthly basis with staff interacting with a Board member prior to the Board meeting.

**Strategic Planning Task Force Report** *(Ms. Katherine Ulibarri, Mr. William Fulginiti, Mr. Juan Torres, Mr. Steve Kopelman, and Mr. Santiago Chavez)*

24. **Strategic Planning Status Report.** Ms. Heather Boone reported on the three Focus group meeting with three more planned in the immediate future. Ms. Boone reported the meetings were productive. Future activities include a presentation to the New Mexico Oversight Committee with final objectives presented to the Board by the end of September.

Mr. Coalter commented that the Oversight Committee was pleased with the Strategic Plan. On another topic, the Committee felt that NMFA is not the place to address charter schools.

25. **Executive Session: Closed Session to Discuss Matters Subject to Attorney-Client Privilege Pertaining to Threatened or Pending Litigation Related to the International Bank Loan Participation as Allowed by NMSA 1978, Section 10-5-1 (H) (7) and Limited Personnel Matters as allowed by NMSA 1978, Section 10-15-1(H) (2): CEO Replacement.**

Chair McDermott entertained a motion for the NMFA Board of Directors to go into Executive Session to discuss matters subject to Attorney-Client Privilege pertaining to threatened or pending litigation related to the International Bank Loan Participation as allowed by NMSA 1978, Section 10-15-1 (H) (7) and Limited Personnel Matters as allowed by NMSA 1978, Section 10-15-1(H) (2).

**Member moved, seconded by Member, to go into Executive Session as allowed by NMSA 1978, Section 10-15-1 (H) (7) and NMSA 1978, Section 10-15-1(H) (2). On a roll call vote, the motion passed 8 – 0.**

RETURN TO OPEN MEETING

Chair McDermott stated, “We are now in open meeting. Let the record reflect that no action was taken during the closed meeting and the only things discussed were matters Subject to Attorney-Client-Privilege pertaining to International Bank Loan Participation and limited personnel matters.”
26. Consideration and Approval of Appointment of Interim CEO.

Member Fulginiti moved, seconded by Member Ulibarri, to appoint Mr. John Gasparich as interim CEO for the New Mexico Finance Authority. The motion passed 8 - 0.

27. Next Board Meeting
    Thursday, September 27, 2018 – 9:00 a.m.
    State Capitol, Room 309
    Santa Fe, NM

28. Adjournment

Member Kahl moved, seconded by Member Torres, to adjourn the meeting. The motion passed 8 - 0.

The meeting adjourned at 11:30 a.m.

[Signature]
Secretary

[Signature]
Sept. 27, 2018
Date