

New Mexico Finance Authority
207 Shelby St.
Santa Fe, NM 87501
(505) 984-1454

Minutes of the Colonias Infrastructure Board Meeting
April 27, 2021
Teleconference/Zoom Meeting

Voting Members Present:

Doug Moore, Chairman	Appointee, Minority Leader of the Senate
Marquita Russel, Secretary	CEO, New Mexico Finance Authority
Wesley Billingsley	Designee, Dept. of Finance & Administration
Steven Deal	Designee, New Mexico Environment Department
Orlando Antonio Jimenez	Appointee, Speaker of the House Representative

Voting Members Via Phone:

Mary Kay Papen	Appointee, President Pro Tempore of the Senate
Mary Helen Garcia	Appointee, Minority Leader of the House of Representatives

Non-Voting Members Present:

Jay Armijo	South Central Council of Governments
Hubert Quintana	Designee, Southeastern NM Economic Development District
Donna Maestas-DeVries	Designee New Mexico Mortgage Finance Authority
Leandro Cordova	Designee, New Mexico Counties
Priscilla Lucero	Southwest New Mexico Council of Governments

Finance Authority Staff:

Dan Opperman	Chief Legal Officer
Bryan Otero	Legal and Compliance Counsel
Connie Marquez	Executive Assistant
Anthony Silva	Database Analyst
Angela Quintana	Senior Program Administrator
Michael Vonderheide	Managing Director, Program Administration
Joe Maldonado	Senior Administrative Assistant

Guests:

Patty Charles
Karen Nichols
Marty Howell
Senator Carrie Hamblin
Ashley Martinez
David Bailey
Tyler Hopkins
G. Esqueda

1. **Call to Order and Roll Call.** Chairman Moore called the Colonias Infrastructure Board (“CIB”) meeting to order at 10:05 a.m. Roll call was taken, and a quorum was established.
2. **Approval of Agenda.** Member Carrillo-Jimenez made a motion to approve the agenda, seconded by Member Russel. The motion passed unanimously by a roll call vote.
3. **Approval of the March 17, 2021 Meeting Minutes.** Member Carrillo-Jimenez made a motion, seconded by Member Russel to approve the March 17, 2021 minutes as presented. The motion passed unanimously by a roll call vote.
4. **Report from the Nominating Committee.** Mr. Hubert Quintana, Nominating Committee Chair reported that he along with Member Priscilla Lucero and Member Jay Armijo met and recommend that Member Doug Moore continue as Chair, Member Mary Kay Papen serve as Vice-Chair, and Member Marquita Russel continue as Secretary of the Colonias Infrastructure Board for a two-year term.
5. **Election of Officers.** Member Billingsley made a motion, seconded by Member Russel to approve the Nominating Committee’s recommendations for Chair, Vice-Chair and Secretary. The motion passed unanimously by a roll call vote.
6. **Consideration and Recommendation of Request for Change of Scope – Doña Ana County Project No. 5165-CIF20 – Ms. Angela Quintana, Senior Program Administrator.** Doña Ana County (“County”) requested a scope change for Colonias Infrastructure Fund (“CIF”) award 5165-CIF20.

The County secured funding on December 4, 2020 for a Wastewater Infrastructure project in an amount not to exceed \$1,296,680 (90% grant/10% loan). The approved scope of work covers design and construction of Phase 2C of the Chaparral Wastewater Collection System.

At the time of the application, the County provided the Engineer’s Opinion of Probable Cost but did not update the project description. The County is requesting clarification on the project description to reflect the following: “The entire design for phase 2C and construction on Edna Drive including 35,000 of 8” and 10” gravity sewer collection pipelines, and 100 manholes providing sewer connections to approximately 90 households.” The clarification does not change the intent of the project.

The Project Review Committee (“PRC”) reviewed and tabled this request without recommendation pending clarification of the number of connections/households to be served and verification that the proposed change will not impact the initial scores. The County confirmed the connections remain at approximately 90 with no change to the scoring.

Staff recommends approval of a scope change to include the presented clarifications for Project No. 5165-CIF20.

Member Carrillo-Jimenez made a motion, seconded by Member Russel to approve the change of scope for Doña Ana County Project No. 5165-CIF20 as recommended by staff. The motion passed unanimously by a roll call vote.

7. Consideration and Recommendation of 2021 Colonias Infrastructure Project Fund Waiver Requests: Presented by Ms. Angela Quintana, Senior Program Administrator.

a. Lower Rio Grande PWWA (5535-CIF & 5536-CIF) Water Infrastructure Projects

Waiver Request: Project Continuation Policy.

Recommendation: NMFA staff recommends approval.

Justification: The Authority has two 2019 CIF awards expended at 30% that do not meet the 50% expenditure requirement; however, anticipates completing one of the 2019 projects within the next few weeks and the other by September 2021.

The Project Review Committee (“PRC”) reviewed the request and concurs with staff’s recommendation.

Member Carrillo-Jimenez made a motion, seconded by Member Deal to approve the waiver request for Lower Rio Grande PWWA Project No. 5535-CIF & Project No. 5536-CIF as recommended by the PRC and staff. The motion passed unanimously by a roll call vote.

Member Carrillo-Jimenez departed the meeting.

b. Luna County (5538-CIF) Roads & Drainage Project

Waiver Request: Project Continuation Policy.

Recommendation: NMFA staff recommends approval of the request.

Justification: The County has a 2019 CIF award (14% expended) that does not meet the 50% expenditure requirement for Project Continuation. The restructuring of leadership/staff delayed the project. The County anticipates project completion by May 17, 2021.

The PRC reviewed this request and concurs with staff’s recommendation.

Member Russel made a motion, seconded by Chairman Moore to approve the waiver request for Luna County Project No. 5538-CIF as recommended by the PRC and staff. The motion passed unanimously by a roll call vote.

c. City of Lordsburg (5533-CIF) Roads & Drainage Project

Waiver Request: EO Compliance.

Recommendation: NMFA staff does not recommend approval of the request.

Justification: The City has not submitted their 2020 audit. The City anticipated audit submission by April 9, 2021; however, as of April 16, 2021, the City had not submitted their audit.

The PRC reviewed this request and concurs with staff’s recommendation.

d. City of Ruidoso Downs (5542-CIF) Water Infrastructure Project

Waiver Request: EO Compliance.

Recommendation: NMFA staff does not recommend approval of the request.

Justification: The City has not submitted their 2020 audit. The City anticipated audit submission by April 15, 2021. As of April 16, 2021, the City had not submitted their audit.

The PRC reviewed this request and concurs with staff’s recommendation.

e. Timberon WSD (5549-CIF) Water Infrastructure Project

Waiver Request: EO Compliance.

Recommendation: NMFA staff does not recommend approval of the request.

Justification: The District has not submitted their 2020 audit. The District anticipated audit submission by mid-April 2021. As of April 16, 2021, the District had not submitted their audit. The PRC reviewed this request and concurs with staff's recommendation.

f. Village of Tularosa (5551-CIF) Wastewater Infrastructure Project

Waiver Request: EO Compliance.

Recommendation: NMFA staff does not recommend approval of the request.

Justification: The Village has not submitted their 2020 audit. The Village anticipated audit submission by May 2021.

The PRC reviewed this request and concurs with staff's recommendation.

Member Deal made a motion, seconded by Member Russel, not to approve waiver requests for City of Lordsburg Project No. 5533-CIF, City of Ruidoso Downs Project No. 5542-CIF, Timberon WSD Project No. 5549-CIF, and Village of Tularosa Project No. 5551-CIF as recommended by the PRC and staff. The motion passed unanimously by a roll call vote.


8. Next Meeting Dates:

- ✓ May 11, 2021, 10:00 a.m. Project Review Committee (Teleconference)
- ✓ May 20, 2021, 10:00 a.m. Colonias Infrastructure Board (Teleconference) (Awards)

9. Adjournment.

Chairman Moore made a motion to adjourn, seconded by Member Russel. The motion passed unanimously by a roll call vote.

The meeting adjourned at 10:33 a.m.


Chairman

Date

ATTEST:


Secretary

Date