

New Mexico Finance Authority
207 Shelby St.
Santa Fe, NM 87501
(505) 984-1454

Minutes of the Colonias Infrastructure Board Meeting
September 16, 2021
Teleconference Via Zoom

Voting Members Present:

Mary Kay Papen, Vice Chair	Appointee, President Pro Tempore of the Senate
Marquita Russel, Secretary	CEO, New Mexico Finance Authority
Wesley Billingsley	Designee, Dept. of Finance & Administration
Steven Deal	Designee, Environment Department
Mary Helen Garcia	Appointee, Minority Leader of the House of Representatives
Orlando-Antonio Carrillo-Jimenez	Appointee, Speaker of the House of Representatives

Non-Voting Members Present:

Priscilla Lucero	Southwest NM Council of Governments
Jay Armijo	South Central Council of Governments
Hubert Quintana	Designee, Southeastern NM Economic Development District
Leandro Cordova	Designee, New Mexico Counties

Non-Voting Members Absent:

Isidore Hernandez	New Mexico Mortgage Finance Authority
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Finance Authority Staff:

Angela Quintana	Senior Program Administrator
Bryan Otero	Legal and Compliance Counsel
Connie Marquez	Executive Assistant
Joe Maldonado	Senior Administrative Assistant
Lisa Barela	Board Administrator
Michael Vonderheide	Managing Director, Program Administration

Guests:

G. Esqueda
S. Pittard

1. **Call to Order and Roll Call.** Vice Chair Papen called the Colonias Infrastructure Board (“CIB”) meeting to order at 9:00 a.m. Roll call was taken, and a quorum was established.
2. **Approval of Agenda.** Member Russel made a motion to approve the agenda as presented, seconded by Member Carrillo-Jimenez. The motion passed unanimously by a roll call vote.

3. **Approval of the May 20, 2021, Board Minutes.** Member Carrillo-Jimenez made a motion, seconded by Member Russel to approve the May 20, 2021, Board Minutes as presented. The motion passed unanimously by a roll call vote.
4. **Chairman's Report.** –Vice Chair Papen paid tribute to former Chairman Doug Moore due to his recent passing and noted that Mr. Moore was the original Chairman of the CIB having been appointed by Senator Stuart Ingle at the CIB's inception. Vice Chair Papen recalled Chairman Moore as a strong leader who was fair and humorous in his leadership. A moment of silence was observed by the Board for Mr. Moore.
5. **Appointment of Nominating Committee.** Vice Chair Papen appointed Members Lucero, Quintana, and Armijo to the Nominating Committee
6. **Consideration and Approval of 2022 Application Timeline** – Ms. Angela Quintana, Sr. Program Administrator

**Colonias Infrastructure Board
2022 CIF Application Cycle Timeline**

Date*	Activity	Task
2021		
September 16	Colonias Board Meeting - Virtual	<ul style="list-style-type: none"> • Board Training • Board Business • 2021 Application Timeline
October 14-15	NMFA Legislative Oversight Committee	Santa Fe
October 29	2021 Funding Cycle – RTP deadline	Deadline to submit RTP items for securing funding in 2021 cycle.
December 7	CIB PRC Meeting	<ul style="list-style-type: none"> • Board Business
December 14	Colonias Board Meeting – Virtual	<ul style="list-style-type: none"> • Board Business • Policy Recommendations
2022		
<i>2022 Legislative Session (January 18 – February 19, 2022)</i>		
January 3 – 19	Notice of Intent Period	<ul style="list-style-type: none"> • Applicant Notice of Intent to Apply due to Colonias@nfina.net
January 13	2022 CIB Application Training	<ul style="list-style-type: none"> • TBD
January 27	2022 Application <u>OPENS</u>	Online Application <u>Opens</u> January 27, 2022
March 3	2022 Application <u>CLOSES</u>	Online Application <u>Closes</u> March 3, 2022, 3:00 pm
March 7-11	Application Evaluations	<ul style="list-style-type: none"> • Legal Review; • Application Completeness; • Compliance
March 8	CIB PRC Meeting	<ul style="list-style-type: none"> • Board Business
March 11	Non-compliance Notifications	Applicants notified of non-compliance issues
March 14-April 22	PMT application review/scoring	PMT application review/scoring
March 17	Colonias Board Meeting – TBD	<ul style="list-style-type: none"> • Board Business

March 30	Policy & Regulatory Compliance Deadlines; Waiver Request Deadlines	<ul style="list-style-type: none"> • DEADLINE to meet regulatory and policy compliance requirements • DEADLINE to submit waiver request
April 18	Project Review Committee	Recommendations for Waiver Requests
April 26	Colonias Board Meeting – TBD	<ul style="list-style-type: none"> • Board Business • Waiver Requests Consideration • Project Presentations
May 17	Project Review Committee	Funding Recommendations
May 24	Colonias Board Meeting – TBD	<ul style="list-style-type: none"> • Final funding recommendations to NMFA Board of Directors • SBOF Certification
June 8	NMFA CIB Credit Committee	<ul style="list-style-type: none"> • NMFA Staff review • Write-up completion • Analysis completion
June 23, 2022	NMFA Board Meeting	<i>Final Approval of CIB Awards Financial Package</i>
June 27, 2022	Award/Readiness to Proceed	Send award letters outlining Readiness to Proceed (“RTP”) items required to secure funding.
June 29, 2022	CIB Award Training	TBD
Sept 2022	Project Review Committee	<ul style="list-style-type: none"> • Board Business
Sept 2022	Colonias Board Meeting – TBD	<ul style="list-style-type: none"> • Board Business
October 2022	RTP Deadline	DEADLINE to submit RTP items for securing the funding

**Please Note: Dates are subject to change.*

Member Russell recommended that Ms. Quintana provide an update on the status of the current projects and the estimated funds available to the CIB at the December 2021 meeting.

Member Russell made a motion, seconded by Member Carrillo-Jimenez to approve the 2022 Application Timeline as presented by staff. The motion passed unanimously by a roll call vote.

7. Next Meeting Date.

- *Project Review Committee December 7, 2021 (virtual)*
- **Colonias Board Meeting December 14, 2021 (virtual)**
- *Project Review Committee March 8, 2022 (TBD)*
- **Colonias Board Meeting March 17, 2022 (TBD)**
- *Project Review Committee April 18, 2022 (TBD)*
- **Colonias Board Meeting April 26, 2022 (TBD)**
- *Project Review Committee May 17, 2022 (TBD)*
- **Colonias Board Meeting May 24, 2022 (TBD)**
- September 2022 TBD

8. Adjournment.

Member Carrillo-Jimenez made a motion to adjourn, seconded by Member Garcia. The motion passed unanimously by a roll call vote.

The meeting adjourned at 9:32 a.m.


Mary Kay Papen, Vice Chair

Dec 14 / 2021
Date

ATTEST:



Marquita Russel, Secretary

12 / 21 / 2021

Date