

New Mexico Finance Authority
207 Shelby St.
Santa Fe, NM 87501
(505) 984-1454

Minutes of the Colonias Infrastructure Board Meeting
December 14, 2021
Teleconference Via Zoom

Voting Members Present:

Mary Kay Papen, Vice-Chair	Appointee, President Pro Tempore of the Senate
Marquita Russel, Secretary	CEO, New Mexico Finance Authority
Wesley Billingsley	Designee, Dept. of Finance & Administration
Steven Deal	Designee, Environment Department
Janice Baca Argabright	Appointee, Minority Leader of the Senate
Orlando-Antonio Carrillo-Jimenez	Appointee, Speaker of the House of Representatives

Voting Members Absent:

Mary Helen Garcia	Appointee, Leader of the House of Representatives
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Non-Voting Member Present:

Priscilla Lucero	Southwest NM Council of Governments
Jay Armijo	South Central Council of Governments
Hubert Quintana	Designee, Southeastern NM Economic Development District
Leandro Cordova	Designee, New Mexico Counties
Donna Maestas-DeVries	NM Mortgage Finance Authority

Finance Authority Staff:

Angela Quintana	Senior Program Administrator
Alysia Sanchez	Program Administrator
Bryan Otero	Legal and Compliance Counsel
Joe Maldonado	Senior Administrative Assistant
Lisa Barela	Board Administrator
Michael Vonderheide	Managing Director, Program Administration

Guests:

George Esqueda	Mayor Esequiel Salas
Robert Esqueda	Patty Charles
Karen Nichols	Anthony Gutierrez
Alex Brown	Martin Lopez

1. **Call to Order and Roll Call.** Vice-Chair Papen called the Colonias Infrastructure Board (“CIB”) meeting to order at 9:13 a.m. Roll call was taken, and a quorum was established.
2. **Approval of Agenda.** Member Carrillo-Jimenez made a motion to approve the agenda as presented, seconded by Member Russel. The motion passed unanimously by a voice vote.
3. **Approval of September 16, 2021, Board Minutes.** Member Russel made a motion, seconded by Member Carrillo-Jimenez to approve the September 16, 2021, Board Minutes as presented. The motion passed unanimously by a voice vote.
4. **Report from Nominating Committee.** – The Nominating Committee, comprised of Members Lucero, Quintana and Armijo, recommended Ms. Mary Kay Papen to serve as the Chair of the CIB.
5. **Election of Officers.**
Member Carrillo-Jimenez made a motion to accept the Nominating Committee’s recommendation for Ms. Mary Kay Papen as Chair of the CIB, seconded by Member Russel. The motion passed unanimously by a 6-0 roll call vote.
6. **Consideration and Approval of Request for Change of Scope and Time Extension.** – Village of Columbus Project No. 4906-CIF19 presented by Ms. Angela Quintana, Sr. Program Administrator

The Village of Columbus (“Village”) requested a time extension and scope change for Colonias Infrastructure Fund (“CIF”) award 4906-CIF19. Staff recommends approval of a scope change to include design and construction and/or rehabilitation of the reservoir including distribution system improvements and a time extension till December 30, 2022, for Project #4906-CIF19.

The Village secured funding on March 20, 2020, for a water infrastructure project in an amount not to exceed \$900,000 (90% grant/ 10% loan) for the construction of a 200,000-gallon storage water tank. The current balance is \$893,607.

The project was to provide additional storage and fire protection to the expanded port of entry, the Columbus Industrial Park, and the Village of Columbus. The project went out to bid on June 23, 2020, with three (3) bids received all exceeding the available funding.

The Federal Border Authority completed the necessary storage tank and improvements for the port of entry area. The Village has reached out to the engineer regarding the next steps on moving the project forward; however, the engineer has been unresponsive.

The Village would like to re-evaluate the need for a new 200,000-gal water tank and now requests a scope change to include design and construction and/or rehabilitation of the reservoir including required distribution system improvements. The continued focus of the project will be for storage and fire protection.

If a scope change is granted, the Village is requesting a time extension to December 30, 2022, to complete the project. Pursuant to Section 1.3-Project Continuation Policy of the Colonias Project Management Policies, which requires applicants that have received prior awards to certify completion of all projects prior

to approval of a new award. The request for this time extension does not waive this policy for any current or future funding cycles.

The Project Review Committee reviewed this request and concurred with staff's recommendations.

Member Jimenez-Carrillo made a motion, seconded by Member Russel, to approve staff's recommendation for a change of scope and time extension to December 30, 2022, for Project #4906-CIF19. The motion passed unanimously by a 6-0 roll call vote.

7. Consideration and Approval of Request for Change of Scope and Time Extension. – Luna County Project No. 4919-CIF19 presented by Ms. Angela Quintana, Sr. Program Administrator

Luna County ("County") requested a time extension and scope change for Colonias Infrastructure Fund award 4919-CIF19. Staff recommends approval of a scope change to include the additional road identified as Scotch Pine Rd. and a time extension to June 30, 2022, for Project #4919-CIF19.

The County secured funding on December 27, 2019, for a roads/drainage infrastructure project in an amount not to exceed \$780,000 (90% grant/ 10% loan). The approved scope of work is for the design and construction of roadway and drainage improvements within the Rockhound area. The current balance is \$124,184.

Within the original application, the County identified five (5) roads whose deterioration proved hazardous road conditions to the Colonias area. All of the roads are at substantial completion pending final invoicing. The County estimates approximately a remaining balance of \$107,600. The County has identified another road with poor and hazardous conditions – Scotch Pine Rd. The County is requesting an expansion of the scope to include this additional road that is also within the Rockhound area.

If a scope change is granted to include the additional road, the County is requesting a time extension till June 30, 2022, to complete the proposed addition. Pursuant to Section 1.3-Project Continuation Policy of the Colonias Project Management Policies, which requires applicants that have received prior awards to certify completion of all projects prior to approval of a new award. The request for this time extension does not waive this policy for any current or future funding cycles.

The Project Review Committee reviewed this request and concurred with staff's recommendations.

Member Jimenez-Carrillo made a motion, seconded by Member Russel, to approve staff's recommendation for a change of scope and time extension to June 30, 2022, for Project #4919-CIF19. The motion passed unanimously by a 6-0 roll call vote.

8. Consideration and Approval of Request for Change of Scope. – Town of Silver City Project No. 5188-CIF20 presented by Ms. Angela Quintan, Sr. Program Administrator

The Town of Silver City ("Town") requested a scope change for Colonias Infrastructure Fund award 5188-CIF20. Staff recommends approval of a scope change to include the additional South and North tanks for Project #5188-CIF20.

The Town secured funding on January 15, 2021, for a water infrastructure project in an amount not to exceed \$901,815 (90% grant/ 10% loan). The approved scope of work includes construction/renovation of a water storage tank in the Chloride Flats Tank site. The current balance is \$281,291.

The construction/renovation of the West tank included roof/floor evaluations, roof replacement, lead abatement, interior/exterior paint, exterior improvements including the level gauge and cathodic protection. Because the floor did not require replacement, the project was completed with a remaining balance of \$303,146 (CIF and match funds). There are two other tanks within the Chloride Flats tank site (South and North) tank that require similar improvements.

The Town was awarded funding in the 2021 CIF cycle for the South Tank. The Town is requesting to expand the scope and utilize the remaining funds along with the 2021 funds to complete improvements for the remaining South and North tanks within the Chloride Flats Tank site. The Town estimates the project would be completed by October 2022 which is prior to the funding expiration date.

The Project Review Committee reviewed this request and concurred with staff's recommendation.

Member Carrillo-Jimenez made a motion, seconded by Member Russel, to approve staff's recommendation for a scope change to include the additional South and North tanks for Project #5188-CIF20. The motion passed unanimously by a 6-0 roll call vote.

9. **Colonias Infrastructure Fund Project Update.** Presented by Ms. Angela Quintana, Sr. Program Administrator

The CIB continues its efforts to clarify and streamline the application and project management processes.

NMFA staff continues to send out reminders of expiration dates, project/application deadlines, reporting reminders, upcoming trainings, readiness to proceed ("RTP") requirements, and deadlines for awarded projects. In addition, the New Mexico Environment Department Construction Programs Bureau continues its role as the technical partners for project oversight on most of the Colonias projects.

Since the first award cycle in 2012, the Colonias Infrastructure Board has awarded 263 projects benefitting 139 designated Colonias areas. Updates are as of November 30, 2021.

CURRENT EXPENDITURE SUMMARY

Colonias Cycle	Awarded		Awards Secured		Open Awards		Funds Expended	Projects Completed
2012	\$12,411,965	38	\$12,411,965	38	\$0	0	100%	100%
2013	\$16,887,736	35	\$16,887,736	35	\$0	0	100%	100%
2014	\$12,719,872	37	\$12,719,872	37	\$0	0	100%	100%
2015	\$15,922,643	28	\$15,922,643	28	\$0	0	100%	100%
2016	\$11,460,915	13	\$11,460,915	13	\$0	0	100%	100%
2017	\$4,347,476	10	\$4,347,476	10	\$0	0	100%	100%
2018	\$9,519,823	17	\$9,519,823	17	\$0	0	100%	100%
2019	\$14,744,881	25	\$14,744,881	25	\$5,195,552	12	65%	52%
2020	\$19,996,093	26	\$19,996,093	26	\$15,068,802	25	25%	1%
TOTAL	\$118,011,404	229	\$118,011,404	229	\$20,264,354	39	88%	84%
<u>2021</u>	<u>\$26,667,201</u>	<u>34</u>	<u>\$26,667,201</u>	<u>16</u>	<u>\$26,667,201</u>	<u>34</u>	<u>N/A</u>	<u>N/A</u>

2021 cycle was awarded on May 20, 2021; RTP deadline date was October 29, 2021

2012 cycle: 39 projects were awarded on June 22, 2012, in the amount of **\$12,411,965**:

- One award was rescinded because the entity could not secure the funding, funds were re-awarded to a 2015 project.
- Thirty-eight (38) projects have certified complete.
- 100% of the funds have been spent.

2013 cycle: 37 projects were awarded on July 26, 2013, in the amount of **\$16,887,736**:

- One award was returned by the entity and two awards were rescinded due to expiration of funding agreements; funds were re-awarded to a 2017 project.
- Thirty-four (34) projects have certified complete.
- 100% of the funds have been spent.

2014 cycle: 43 projects were awarded on July 24, 2014, in the amount of **\$12,719,872**:

- Four awards were rescinded due to EO non-compliance, two awards were returned by entities not able to move projects forward. The funds were re-awarded in the 2015 cycle.
- Thirty-seven (37) projects have certified complete.
- 100% of the funds have been spent.

2015 cycle: 28 projects were awarded on June 4, 2015, in the amount of **\$15,922,643**:

- Twenty-eight (28) projects have certified complete.
- 100% of the funds have been spent.

2016 cycle: 14 projects were awarded on April 26, 2016, in the amount of **\$11,460,915**:

- One award was rescinded because the entity could not secure the funding. The funds were re-awarded in the 2018 cycle.
- Thirteen (13) projects have certified complete.
- 100% of funds have been spent.

2017 cycle: 13 projects were awarded on May 2, 2017, in the amount of **\$4,347,476**:

- Three awards were returned by entities not able to move projects forward. The funds were re-awarded in the 2018, 2019 and 2020 cycles.
- Ten (10) projects have certified complete.
- 100% of funds have been spent.

2018 cycle: 18 projects were awarded on April 25, 2018, in the amount of **\$9,519,823**:

- One award was returned by an entity that was not able to move the project forward. The funds were re-awarded within the 2018 cycle.
- Seventeen (17) projects have certified complete.
- 100% of funds have been spent.

2019 cycle: 26 projects were awarded on April 30, 2019, in the amount of **\$14,744,881**:

- One award was returned by an entity that was not able to move the project forward. The funds were re-awarded within the 2019 cycle.
- Twelve (12) projects have certified complete.
- 65% of funds have been spent.

2020 cycle: 27 projects were awarded on April 29, 2020, in the amount of **\$19,996,093**:

- One award was returned by an entity that was not able to move the project forward. The funds were re-awarded within the 2021 cycle.
- One (1) project has certified complete.
- 25% of funds have been spent.

2021 cycle: 34 projects were awarded on May 20, 2021, in the amount of **\$26,667,201**:

- 16 projects have secured or will secure the funding by the ending of December 2021.
- 10 projects are scheduled to secure the funding by January 2022.
- Two projects are pending the scheduling of closing.
- Six projects requested and were approved for RTP extensions to secure the funding.

2022 cycle: As of December 1, 2021, funding estimates total **\$38.1 million**.

(Informational only)

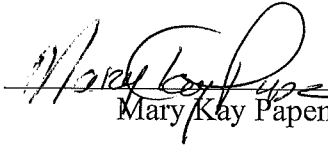
10. Next Meeting Dates.

- Colonias Board Meeting March 17, 2022, 9:00 a.m. (TBD)
- Colonias Board Meeting April 26, 2022, 9:00 a.m. (TBD)
- Colonias Board Meeting May 24, 2022, 9:00 a.m. (TBD)
- Colonias Board Meeting September 2022 (TBD)

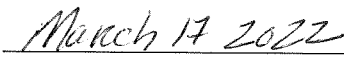
11. Adjournment.

Member Carrillo-Jimenez made a motion to adjourn, seconded by Member Russel. The motion passed unanimously by a voice vote.

The meeting adjourned at 9:53 a.m.




Mary Kay Papen, Chair



Date

ATTEST:



Marquita Russel, Secretary

03 / 22 / 2022

Date