

New Mexico Finance Authority
207 Shelby St.
Santa Fe, NM 87501
(505) 984-1454

Minutes of the Colonias Infrastructure Board Meeting
March 17, 2022
Teleconference Via Zoom

Voting Members Present:

Mary Kay Papen, Madam Chair	Appointee, President Pro Tempore of the Senate
Marquita Russel, Secretary	CEO, New Mexico Finance Authority
Wesley Billingsley	Designee, Dept. of Finance & Administration
Steven Deal	Designee, Environment Department
Janice Baca Argabright	Appointee, Minority Leader of the Senate
Orlando-Antonio Carrillo-Jimenez	Appointee, Speaker of the House of Representatives

Voting Members Absent:

Mary Helen Garcia	Appointee, Leader of the House of Representatives
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Non-Voting Member Present:

Priscilla Lucero	Southwest NM Council of Governments
Jay Armijo	South Central Council of Governments
Hubert Quintana	Designee, Southeastern NM Economic Development District
Donna Maestas-DeVries	Designee, NM Mortgage Finance Authority
Leandro Cordova	Designee, New Mexico Counties

Finance Authority Staff:

Angela Quintana	Senior Program Administrator
Alysia Sanchez	Program Administrator
Bryan Otero	Legal and Compliance Counsel
Cherise Martinez	Board Administrator
Michael Vonderheide	Managing Director, Program Administration

Guests:

Jonathan Macias, Dona Ana County
Diana Gomez, Bohannon Huston
Karen Nichols, Lower Rio Grande
PWWA

1. **Call to Order and Roll Call.** Madam Chair Papen called the Colonias Infrastructure Board (“CIB”) meeting to order at 10:12 a.m. Roll call was taken, and a quorum was established.

2. **Approval of Agenda.** Member Carrillo-Jimenez made a motion to approve the agenda as presented, seconded by Member Russel. The motion passed unanimously by a voice vote.
3. **Approval of December 14, 2021, Board Minutes.** Member Carrillo-Jimenez made a motion, seconded by Member Russel to approve the December 14, 2021, Board Minutes as presented. The motion passed unanimously by a voice vote.
4. **Consideration and Approval of Open Meeting Act Resolution.** – presented by Mr. Bryan Otero, Legal and Compliance Counsel

Mr. Bryan Otero presented the Open Meetings Act Resolution which is required to be reviewed and adopted annually by the Board.

Member Carrillo-Jimenez made a motion, seconded by Member Russel, to adopt the Open Meetings Act Resolution as presented. The motion passed unanimously by voice vote.

5. **Appointment of Nominating Committee.** – Madam Chair Mary Kay Papen

Madam Chair Papen appointed Members Lucero, Quintana, and Armijo to the Nominating Committee for the Vice-Chair position.

6. **Consideration and Approval of Request for Change of Scope.** – Dona Ana County Project No. 5521-CIF21 presented by Ms. Angela Quintana, Sr. Program Administrator

The County secured funding on November 5, 2021, for a Wastewater Infrastructure project in an amount not to exceed \$2,401,590 (90% grant/ 10% loan). The approved scope of work is to design, equip and construct an aeration blower system including improvements to the building, controls, and power for the South-Central Wastewater Treatment Plant (“SCWWTP”).

The County has identified the following phases for the SCWWTP:

- Project 1 & Project 2 – construction of 2 sludge drying beds, replacement of aeration blowers and SBR basin #2 aeration system improvements (project 1); Rehabilitation of SBR #1, sludge holding tank equipment, headwork installation, grit chamber and influent lift station. *(Funded from 2019 Capital Outlay)*
- Project 2 Alternates (“P2A”) – improvements to the sludge dewatering process, enclosure to existing building, rehab of existing belt filter press and new polymer injection equipment. *(Funding TBD estimated cost: \$1,925,053)*
- Project 3 (“P3”) – Design/replacement of new UV disinfection system, construct effluent aeration and modify wash-water system to meet new effluent discharge permit requirements. *(Funded with Colonias project #5522-CIF21 \$1,876,486; possible shortfall of \$741,678)*
- Project 4 (“P4”) – Design/construct/equip aeration blower system improvements including building, controls, and power improvements. *(Funded with Colonias project #5521-CIF21 \$2,401,590)*

The County is requesting P4 funds be reallocated to P2A and include P3 scope in the event that there is a funding shortfall. The County has indicated that P4 is a lower priority item that can be deferred to a future time.

In the 2021 CIF application cycle, the County submitted P3 and P4 applications that were vetted, processed, and awarded through the application process. P2A was never mentioned in either application or submitted for funding consideration.

Because of the discharge permit requirements to P3, staff recommends that P4's scope be expanded to include the replacement of the UV disinfection system and a new cascade aeration system (P3). The P4 scope will remain as is, with the possibility of phasing the project to reflect a stand-alone usable project.

Staff recommends approval of the expansion of the scope for Project #5521-CIF21 to include the scope for Project #5522-CIF21 (P3) as stated.

Member Carrillo-Jimenez made a motion, seconded by Member Russel, to approve staff's recommendation for a change of scope, for Project #5521-CIF21 to include the scope of project #5522-CIF21 as stated. The motion passed unanimously by a 6-0 roll call vote.

7. **2022 Colonias Infrastructure Application Cycle Update.** – presented by Ms. Angela Quintana, Sr. Program Administrator

The 2022 CIF application cycle began on January 3, 2022, with the submittals of the Notice of Intent ("NOI"). New Mexico Finance Authority ("NMFA") staff received 59 NOIs with a requested amount of \$76,292,373.

A virtual application training was held on January 13, 2022. The 2022 cycle continues with the use of an online application through the NMFA's EnABLE system. The online system allows entities to submit applications with attachments and permits authorized technical staff access to assist in the completion of the applications.

On March 3, 2022, fifty-four (54) applications were received, totaling \$77,248,074. Applications were reviewed for policy and regulatory compliance. Applicants who do not meet compliance will be given until March 30, 2022, to either become compliant or submit waiver requests for Board consideration on April 26, 2022. Applications are currently being reviewed by the Project Management Technical Team consisting of staff from: Office of the State Engineer, NMED-Construction Programs Bureau, Drinking Water Bureau and Solid Waste Bureau, NM Dept. of Transportation, and NMFA.

The breakdown and amounts of applications received as well as the current available funding follows:

25	Water Infrastructure Projects	\$27,715,847
12	Wastewater Infrastructure Projects	\$26,256,004
3	Flood Prevention Projects	49,996,818
12	Roads/Drainage Projects	\$12,079,405
1	Solid Waste Projects	\$700,000
1	Housing Projects	\$500,000
54	Total Requested Amount	\$77,248,074
	SBOF Estimate as of Dec. 2021	\$38,100,000
	Returned 2019 funds (Catron Co.)	\$73,400
	Total Estimate Available	\$38,173,400

8. Next Meeting Dates.

- ~~*April 26, 2022, 9:00 a.m.~~ Colonias Board Meeting (*waiver considerations; project presentations*) Teleconference (Tentative)
- ~~*April 27, 2022, 9:00 a.m.~~ Colonias Board Meeting (*project presentations cont.*) (Tentative)

Teleconference

- May 24, 2022, 9:00 a.m. Colonias Board Meeting (*2022 CIF award considerations*) TBD
- September 2022 TBD

**Staff was directed to reschedule the April 26 and 27 meetings due to schedule conflicts from the Board. Staff will reach out to the Board to determine a different date for the waiver consideration and project presentations which will be held via teleconference.*

9. Adjournment.

Member Carrillo-Jimenez made a motion to adjourn, seconded by Member Russel. The motion passed unanimously by a voice vote.

The meeting adjourned at 10:50 a.m.


Mary Kay Papen, Chair


Date

ATTEST:



Marquita Russel, Secretary

05 / 10 / 2022

Date