

**[NAME OF GOVERNMENTAL UNIT/GRANTEE]
RESOLUTION NO. [NUMBER OF RESOLUTION]**

APPROVING THE DEVELOPMENT OF AN ASSET MANAGEMENT PLAN FOR **[NAME OF GOVERNMENTAL UNIT]**; DIRECTING THE IMPLEMENTATION OF THE COMPLETED ASSET MANAGEMENT PLAN PURSUANT TO A LOCAL GOVERNMENT PLANNING GRANT AGREEMENT BY AND BETWEEN THE NEW MEXICO FINANCE AUTHORITY AND **[NAME OF GOVERNMENTAL UNIT]** (THE “GOVERNMENTAL UNIT”); AFFIRMING THE USE OF THE NEW MEXICO ENVIRONMENTAL CENTER’S A. M. KAN WORK MANUAL (THE “MANUAL”) TO DEVELOP AND IMPLEMENT THE ASSET MANAGEMENT PLAN; DESIGNATING **[THE MEMBERS OF THE ASSET MANAGEMENT STEERING COMMITTEE/THE AUTHORIZED IMPLEMENTING OFFICER FOR THE ASSET MANAGEMENT PLAN]** FOR PURPOSES OF DEVELOPING AND IMPLEMENTING THE ASSET MANAGEMENT PLAN; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS RESOLUTION; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE AUTHORIZATION AND IMPLEMENTATION OF THE ASSET MANAGEMENT PLAN.

WHEREAS, **[name of Governmental Unit]** is a legally and regularly created, established, organized, and existing **[insert type of entity]** under the general laws of the State of New Mexico and more specifically, **[statutory citation to statute pursuant to which Governmental Unit is created]**, NMSA 1978, as amended and supplemented; and

WHEREAS, the Governmental Unit applied on **[date of application]** to the New Mexico Finance Authority (the “Finance Authority”) for partial financing of the development of an asset management plan (the “Plan”) with a grant from the local government planning fund (the “Fund”) established pursuant to Section 6-21-6.4, NMSA 1978, as amended and supplemented; and

WHEREAS, the Governmental Unit’s request for partial financing of the Plan with a grant from the Fund was approved by the Board of Directors of the Finance Authority on **[date of Board approval]**; and

WHEREAS, the Governmental Unit has commenced the development of the Plan; and

WHEREAS, pursuant to its rules and policies, the Finance Authority requires certain action be taken by the Governmental Unit prior to closing and disbursing the grant amount to the Governmental Unit from the Fund, including adopting a resolution committing to the development and implementation of the Plan, affirming use of the Manual in the development and implementation of the Plan, and designating **[an asset management steering committee/an authorized implementing officer for the Plan]**; and

WHEREAS, the Governmental Unit desires to take all necessary action as required by the Finance Authority in order to be eligible to receive the grant amount from the Fund.

NOW, THEREFORE, BE IT RESOLVED BY [NAME OF GOVERNMENTAL UNIT'S GOVERNING BODY] OF [NAME OF GOVERNMENTAL UNIT], NEW MEXICO:

Section 1. Ratification. All action heretofore taken (not inconsistent with the provisions of this Resolution) by the Governmental Unit, its officers and employees, directed toward the development, implementation and financing of the Plan shall be, and the same hereby is, ratified, approved and confirmed.

Section 2. Authorization of the Development and Implementation of the Plan; Use of the Manual.

(a.) The development and implementation of the Plan are hereby authorized and ordered. The Plan is for the benefit and use of the Governmental Unit and the public that it serves.

(b.) Development and implementation of the Plan shall be conducted according to the standards set out in the Manual, as it exists on the date of this Resolution, and as it may be updated from time to time by the New Mexico Environmental Center, including use of the Asset Management IQ Test contained in the Manual. Use of the Manual in the development and implementation of the Plan is hereby authorized and ordered.

Section 3. Designation of [Asset Management Steering Committee/Authorized Implementing Officer]. The following officer[s and employees] of the Governmental Unit are designated as the [asset management steering committee/authorized implementing officer]. The [asset management steering committee/authorized implementing officer] shall be the [body/person] principally responsible for developing and implementing the Plan. The [asset management steering committee/authorized implementing officer] shall develop and implement the plan in accordance with the Manual, and shall perform such other duties and functions as such [asset management steering committee/authorized implementing officer] is required to perform as set out in the Manual. The [asset management committee/authorized implementing officer] [are individually/is] authorized and directed to execute and delivery any and all papers and documents, and to do and to cause to be done any and all acts and things necessary and proper for carrying out this Resolution, and developing and implementing the Plan.

Section 4. Amendment of Resolution. This Resolution after its adoption may be amended without receipt by the Governmental Unit of any additional consideration, but only with the prior consent of the Finance Authority.

Section 5. Resolution Irrepealable. This Resolution shall be and remain irrepealable until such time as the Plan is fully developed and implemented by the Governmental Unit.

Section 6. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of the Resolution.

Section 7. Repealer. All by-laws, orders, resolutions, ordinances, or parts thereof, inconsistent herewith are hereby repealed, but only to the extent of such inconsistency. This repealer shall not be construed to revive any by-law, order, resolution, or ordinance, or part thereof, heretofore repealed.

Section 8. Effective Date. Upon due adoption of this Resolution, it shall be recorded in the book of the Governmental Unit kept for that purpose, authenticated by the signatures of the Governmental Unit's **[title of chief officer]** and **[Clerk or Other Record-Keeping Officer]** of the Governmental Unit, and this Resolution shall be in full force and effect thereafter, in accordance with law; provided, however, that if recording is not required for the effectiveness of this Resolution, it shall be effective upon adoption by the Governing Body.

[NAME OF GOVERNMENTAL UNIT OR ENTITY]

(SEAL)

By _____
[Name of Chief Officer], Chief Officer

By _____
[Name of s Clerk or Other Record Keeping Officer], [Clerk or Other Record Keeping Officer]